



The UpScale Tail, LTD.

1419 Plainfield Naperville Rd.

Naperville, IL 60564

630-632-8245

apply@theupscaletail.com

Employment Application

Interview Date: _____

Our Policy

Our policy at The UpScale Tail policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, sexual orientation, age, national origin, ancestry, physical or mental disability, or veteran status.

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Date Available: _____ Social Security No.: _____
Desired Salary range: \$ _____
(optional)

Date of Birth: _____ Are you over 18 years of age? _____

Position Applying for: _____

Type of employment desired: Full time ___ Part Time ___ Temporary ___ Seasonal ___

Are you willing to work weekends? Yes ___ No ___

If no, explain why: _____

How many years of on-the-job animal related experience do you have? _____

Summarize any of your special skills and/or previous training and certifications directly related to the position you are applying for:

List any foreign languages you speak and check level of fluency:

_____ Minimal ___ Fluent ___ Read ___ Write ___
 _____ Minimal ___ Fluent ___ Read ___ Write ___

Emergency Contact Information

Last name _____ First Name _____ Middle Name _____
 Relationship to Application _____
 Street address _____
 City _____ State _____ ZIP _____
 Telephone _____ Email _____

Notifications

1. Applicant is advised that the duties of the applied-for position may require the applicant to be able to perform certain physical tasks and be willing to work in certain adverse conditions required for this environment. Applicant shall indicate relative physical fitness as indicated below.

Applicant can and is willing to lift up to 50 lbs. a minimum of 2 times an hour throughout an 8-hour work shift.	Yes _____ No _____
Applicant can and is willing to climb a 5-10 foot ladder, without stopping, a minimum of 2 times an hour with in an 8 hour work shift.	Yes _____ No _____
Applicant agrees to bring it to the attention of The UpScale Tail, Ltd. if applicants health status changes to the point where they are no longer able to meet the physical challenges of the job they are requested to perform.	Yes _____ No _____

2. Protecting the safety of people and the environment is a core belief of The UpScale Tail and a fundamental requirement of employment. Applicant understands that the applied-for position will require adherence to The UpScale Tail's Health, Safety, and Environmental plan, to be provided at employment. Applicant shall indicate any restrictions as provided below.

Applicant agrees to conduct work in a manner consistent with The UpScale Tail's health, safety, and Environmental policy.	Yes _____ No _____
Applicant can and willing to be subjected to random drug and alcohol testing at a frequency and timing to be determined solely at the discretion of the company.	Yes _____ No _____

3. Events

Applicant understands that local travel for pet related events is a requirement of the position and refusal to travel is the same as refusing to work and will be grounds for termination.	Yes _____ No _____
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Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If yes, when? _____

Have you ever pleaded guilty/ no contest to a crime? YES NO If yes, explain: _____

Do you have a valid driver's license and reliable transportation to work? YES NO

Are you willing to undergo a background check, in accordance with local law and regulations? YES NO _____

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Diploma: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Previous Addresses

Please list your last 3 addresses.

Street: _____ City: _____
Zip: _____ County: _____ State: _____ Date at residency: _____

Street: _____ City: _____
Zip: _____ County: _____ State: _____ Date at residency: _____

Street: _____ City: _____
Zip: _____ County: _____ State: _____ Date at residency: _____

References

Please list three professional references.

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Full Name: _____ Relationship: _____
Company: _____ Phone: _____
Address: _____

Previous Employment

Please list your 3 most recent jobs:

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
(optional) (optional)
Responsibilities _____

Date of employment: From _____ to _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____
Address: _____ Supervisor: _____
Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
(optional) (optional)
Responsibilities _____

Date of employment: From _____ to _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____
(optional) (optional)

Responsibilities _____

Date of employment: From _____ to _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? YES NO

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

REASONABLE ACCOMODATIONS: *In the event you believe you will need reasonable accommodations to assist you in performing your job, please contact your supervisor or human resources coordinator.*

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview will result in my release of employment at The UpScale Tail, Ltd.

I understand that employment at The UpScale Tail, Ltd. is "at will" which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis and I understand that no supervisor, manager, or executive of this company other than the owner has any authority to alter the foregoing.

Signature: _____ Date: _____